

16 July 1973

MEMORANDUM FOR: Senior Training Officer DDI

SUBJECT : Nominations for Executive Seminars

1. Nominations are due in my office not later than 21 September for the following seminars:

25 November - 7 December: Management of Organizations at Kings Point. The Agency has one space reserved for this seminar. (DDI requested two spaces.)

25 November - 7 December: Management of Organizations at Oak Ridge. The Agency has one space reserved for this seminar. (DDI requested two spaces.) — *DDI WILL DETERMINE ALSO*

2. Please submit six copies of all nomination papers for your candidates--an up-to-date bio profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar.

25X1A


Executive Secretary
Training Selection Board

MAQ

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